

Annex D:

TOWN OF AMHERSTBURG - EVACUATION PLAN

The Aim of the Evacuation Plan is to effectively evacuate and care for the inhabitants of the Town of Amherstburg.

The Following Key Tasks Must Be Considered During Any Emergency:

- Assessment of the Threat
- Co-Ordination of Activities
- Determine who is to be Evacuated
- Transportation
- Alerting the Public
- Care of Evacuees
- Returning to their Homes

Assessment of the Threat

Options Available:

- evacuation and sheltering vs. sheltering and/or other protective measures
- factors that may make an evacuation difficult (i.e. severe weather, topography, density of persons in evacuation area - apartment buildings, retirement or long term care homes, etc.), large number of inhabitants who are unfamiliar with the area such as tourists and language barriers.
- the amount of time required to safely evacuate inhabitants vs. the time remaining before the impact of the emergency is experienced
- the availability, suitability and capability of evacuation centres and associated equipment to handle the expected number of evacuees

Determining The Area To Be Evacuated:

- potential danger given the emergency situation
- approximate number of persons to be evacuated
- special assistance required for infirmed, retirement and nursing homes residents
- transportation assistance required and available resources
- duration of the evacuation (estimated i.e. hours/days/weeks etc.)

Logistics Considerations:

- transportation out of the area may be difficult. (congestion on major routes, can occur)
- families may be separated during the evacuation, possibly resulting in emotional trauma and evacuation problems
- individuals may refuse to leave because they fail to perceive any threat, fear for the security of their property, or are worried about absent family members. In such instances, instruct these individuals as to the severity of the situation, the need to evacuate and stress that they should not expect to be rescued if they remain there.

- adverse weather conditions, especially in combination with rough terrain, may negatively affect evacuation procedures
- people unfamiliar with the area (i.e. tourists, visitors) may have difficulty evacuating
- evacuation of large congregations of inhabitants (i.e. community centres, church, schools) may be difficult
- evacuated buildings must be searched for persons remaining on the premises and all potential utility hazards must be eliminated by the utility companies in the evacuated buildings (i.e. turn off gas, water and hydro). Utility Companies must also restore services at the termination of the emergency.
- In the event that the evacuation of an area would expose the population to hazardous toxic fumes, it may be necessary to implement a sheltering plan. The people in the affected area will be advised to remain in their homes, schools, place of business, etc. and follow these steps:
 - close all windows and doors
 - turn off furnace (or turn down to 15C during the winter), air conditioning and fans
 - close drapes, curtains and put moist towels at base of doors to act as an air seal
 - have portable lights and battery-operated radio at hand
 - listen to local radio station for information on the emergency
 - obtain tap water for future use - fill pails, tubs, purchased bottled water etc.
 - move to the central basement part of the building to minimize any impacts of the emergency
 - after the toxic cloud has passed and outside air is safe, go outside and increase the ventilation rate of the building immediately

Co-Ordination Of Activities

Co-ordination of evacuation/sheltering will be handled by the Amherstburg Police Service, Amherstburg Fire Department, City of Windsor Social Services, with the assistance of non-governmental agency partners, Amherstburg Department of Parks and Recreation along with Transit Windsor who will ensure residents are taken to safety or sheltered with minimum delay and confusion in the event of an emergency. The Emergency Operations Control Group Members, and/or Emergency Management Site Command will handle the overall direction of the evacuation procedures. (see Section 12 of the Emergency Response Plan)

When a situation dictates that an evacuation to centres outside of the Amherstburg area is necessary, Social Services will coordinate in conjunction with the County of Essex Emergency Support Plan. Co-ordination between the Town of Amherstburg and receiving community and other key agencies (i.e. Police, Community Services, Red Cross, Health Officials etc.) is essential.

A representative(s) from Social Services, or support agency will accompany evacuees to help them settle in the evacuee centre. (Appropriate interpreters should also accompany evacuees)

A list of evacuees to be transported must be prepared by Transit Windsor and/or assisting persons/groups/agencies in conjunction with all coordinating agencies.

Registration forms (supplied by Social Services, or support agency will be made available at designated evacuation centres for all displaced citizens, tourists, etc., to aid in the accountability of family members, friends, and to assist agencies in providing for their care and needs and safe return to their homes and families.

Determining Who Is To Be Evacuated

Depending on the nature and scope of the emergency, the following information will be used to assist in determining who is to be evacuated:

Town of Amherstburg	(Estimated Number)
• Total Population	21,936 (2016 Census)
• Schools	3,600
• Institutions/Old Age Facilities	500
• Daycare Centres	500
• Tourist/ Recreational Facilities/Special Seasonal Events	5,000 to 30,000
• Commercial/Industry	1,000
• Bob Lo Island	470

Transportation Considerations

The transportation available in the community includes:

Buses	Essex Terminal Railway
Boats	Private Marines
Helicopters	Canadian/U.S. Coast Guard
Private Vehicles	Windsor Ambulance Dispatch
Ambulances	
Taxi Companies	

Due to the nature and time of a threat or actual emergency, the Primary and Secondary evacuation routes will be designated by the Amherstburg Police Service. It is the responsibility of the Public Information Co-ordinator to notify the public with routes designated by the Amherstburg Police Service.

The routes below are taken from Annex V from the Emergency Response Plan:

Primary Routes:

Front Road North
Front Road South
County Road 20

Secondary Routes:

Howard Avenue
Alma Road
Simcoe Road
Middle Side Road

Alerting the Public

The Public Information Co-Ordinator is responsible for alerting the public of an existing or impending emergency or arranging for notification through the media as required. In the first moments of an emergency and at times requiring immediate pre-emergency evacuation, this responsibility falls to the Amherstburg Police Services.

Notification may encompass a warning that an emergency exists followed by instructions on the appropriate action to take (i.e. evacuation, sheltering, etc.). The initial alert may advise the public where additional information can be obtained, i.e. radio, television or information line.

Alerting messages will be provided. To ensure all members of the public receive notification and information on procedures, the following mechanisms are available:

- Everbridge Mass Notification System
- Social media ie. Twitter, Facebook
- radio/television messages
- Siren warning system
- door-to-door notification
- mobile public address systems
- signs or other measures (i.e. decals, posted notices, etc. placed in offices, community centres and restaurants
- public meetings

The warning should be:

- accurate
- consistent
- clear
- repeated
- as much prior notice as possible.

Tell the community:

- what to take (i.e. toiletries, clothing, medication etc.)
- where to go
- what route to take
- transportation available/collection points
- lock doors
- when sheltering in place or evacuating, turn off stoves and portable heaters.
- what to do about pets i.e. leave behind with food and water or take with you etc.

Care of Evacuees

The City of Windsor Social Services Department along with their support agency will facilitate the determining of basic needs required by evacuees and responding personnel during an emergency and will aid in fulfilling those needs with available persons, groups and agencies.

Evacuees need the following basics:

- Accommodation
- Feeding
- Clothing
- Registration and Inquiry
- Personal services - language, funds, counselling
- Communications
- First aid/health services
- Other - recreation for children, special assistance for elderly and handicapped

The evacuee centre for Amherstburg is located at Western High School, 5791 North Townline Road.

When necessary, assistance from the County for evacuation shelters etc. (refer to County of Essex Emergency Support Plan) will be requested under the direction of the Mayor.

Returning Evacuees To Their Homes

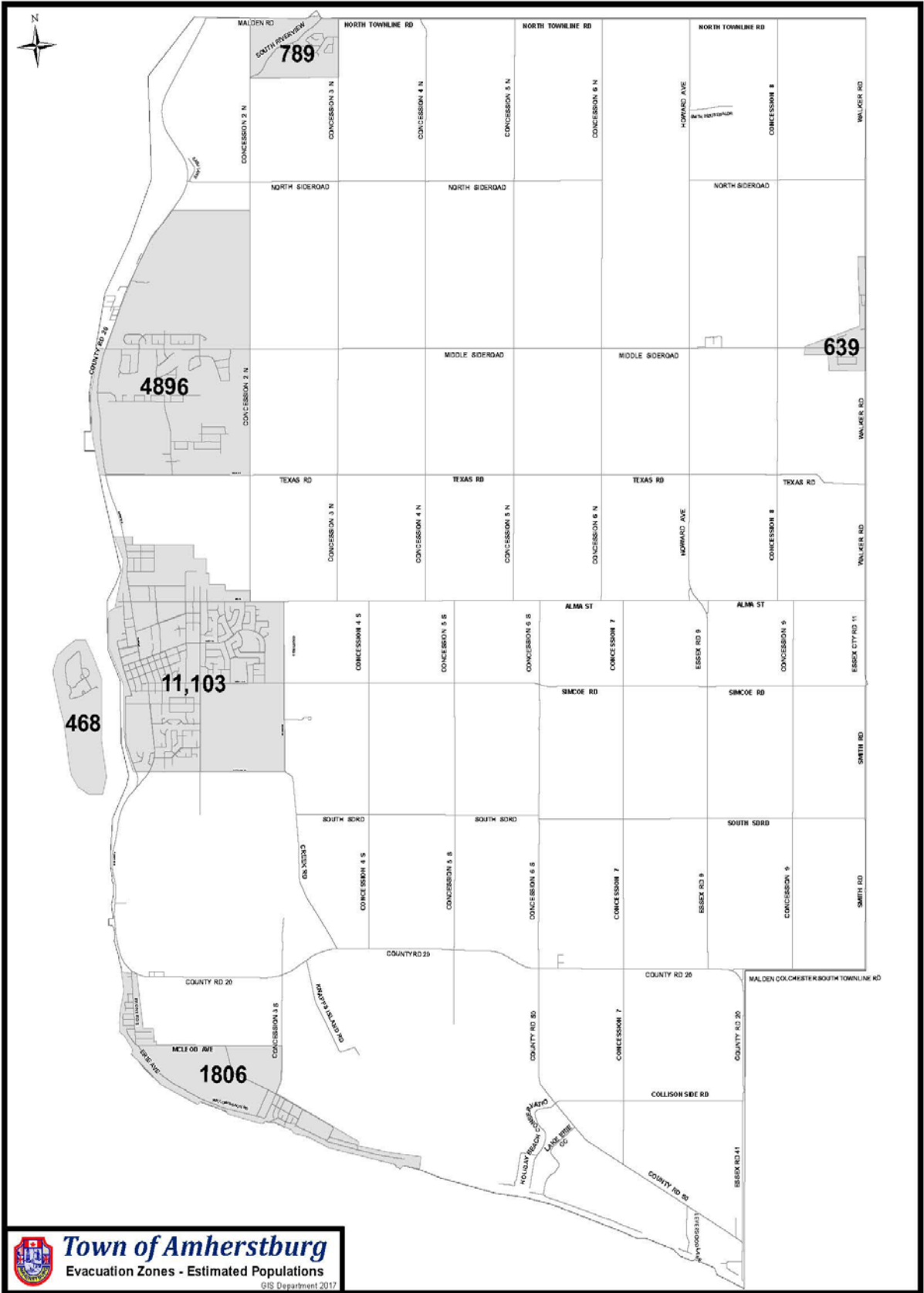
Once the emergency is terminated and it is safe for evacuees to return home, a re-entry plan must be prepared. Some of the tasks that should be considered include:

- ensure evacuees are notified that the emergency is terminated
- determine if any work - i.e. switching utilities back on or test drinking water etc. before residents can safely re-enter homes
- determine if basic food stuff or clothing is required and arrange for supplies to be sent to the community, with the returning evacuees
- provide transportation arrangements for those requiring assistance to return home
- prepare list of people to be transported
- ensure registration and inquiry services are available for a period of time after the emergency is over to provide people with post emergency information

ESTIMATED POPULATION BY PLANNING DISTRICTS

DISTRICT

District 1 (River Canard)	789
District 2 (McGregor)	639
District 3 (Kingsbridge/Point West)	4,896
District 4 (Bob Lo Island)	468
District 5 (Amherst Pointe/Willow Beach)	1,806
District 6 (Downtown Core Area)	<u>11,103</u>
	19,701



ESTIMATED TIME TO EVACUATE DISTRICTS

District 1 (River Canard)	2 HOURS
District 2 (McGregor)	2 HOURS
District 3 (Kingsbridge/Point West)	4 HOURS
District 4 (Bob Lo Island)	4 HOURS
District 5 (Amherst Pointe/Willow Beach)	2 - 3 HOURS
District 6 (Downtown Core Area)	5-6 HOURS

The above estimates include all schools, businesses, retirement/long term care facilities and other industrial areas within the districts.

ESTIMATED POPULATION BY AGE GROUPS (2016 Census)

0 TO 4 YEARS	1,045
5 TO 9 YEARS	1,200
10 TO 14 YEARS	1,325
15 TO 19 YEARS	1,465
20 TO 24 YEARS	1,300
25 TO 29 YEARS	1,015
30 TO 34 YEARS	1,100
35 TO 39 YEARS	1,265
40 TO 44 YEARS	1,390
45 TO 49 YEARS	1,610
50 TO 54 YEARS	1,800
55 TO 59 YEARS	1,810
60 TO 64 YEARS	1,640
65 TO 69 YEARS	1,475
70 TO 74 YEARS	965
75 TO 79 YEARS	625
80 TO 84 YEARS	405
85 YEARS AND OVER	505

There are 8951 private dwellings within the Town of Amherstburg